

MAYOR STEVEN C. BIRD
VICE MAYOR KEVIN JOHNSON
COUNCILMEMBER THOM BOGUE
COUNCILMEMBER JIM ERNEST
COUNCILMEMBER DON HENDERSHOT



ELECTED CITY CLERK KRISTIN M. JANISCH
CITY TREASURER JAMES P. WARD JR.

June 4, 2026


Andrew Tomelloso
Dixon Professional Fire Association
c/o Dixon Fire Department
205 Ford Way
Dixon, CA 95620

Re: Vacation accruals and Vacation Advancement

The City of Dixon (“City”) and Dixon Public Fire Association (“DPFA”) recognizes the challenges of recruiting Fire Captains and Fire Engineers due to a continued low number of qualified applicants during open recruitments. The Fire Department is experiencing a shortage of internal qualified candidates to promote to higher level positions at this time. Therefore, to attract qualified external Fire Captains/Engineers candidates, the City and DPFA have agreed to the following:

- The City will recognize firefighter past work full-time experience from California cities, fire districts, or other agencies recognized in the state of California in determining a higher vacation accrual rate tier upon hire.
- Newly hired Fire Captains/Engineers with five (5) years or more of full-time firefighter experience will receive a one-time advancement of 56 hours of vacation leave to be added to employee’s accrual bank following the first full pay period after date of hire.
- Human Resources will administer the procedures for vacation accrual and advancement.

For the City:



Melissa Eads
Assistant City Manager
Dated: 6/4/26

For the Association:



Andrew Tomelloso
President, DPFA
Dated: 6/4/26

City of Dixon

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